

AWA Council Meeting Agenda - 15th August 2016.

1. Meeting open - 8.20pm. Chair - M. Tingey.

2. Attendees.

Brian Kidd, Kevin Hooper, Shane Ballingail, Greg Russel- Brown, Richard Morrow, Steven Brown, Pedro Baldrey, Mal Brunning, Jason Trebilcock, Allan Criniti, Duane Nicholls, Trevor Lechford, David Rose, Murrey Tingey.

3. Apologies. Vince Jubb.

4. Previous Minutes.

Moved. S. Brown.

Seconded. P. Baldrey.

Carried.

5. Treasurers Report.

AWA Audit - Year 2015/2016.

The documentation was delivered to the auditors on the 1st July 2016.

Whilst on leave I received an email from the Auditor requesting clarification on 4 or 5 items.

I was not in a position to respond to these queries while away as I had no documentation with me and they mostly referred to the period prior to me taking over the roll as treasurer.

Therefore these items could not be resolved until after my return on the 14th August and discussion with the previous treasurer.

I'm hoping to get them resolved as soon as possible at such time the audit will be ready to present to the committee.

AWA Treasurer Report 15 August 2016

Due to my being away for 7 weeks and only arriving home yesterday there is no report for this meeting from the treasurer

I can report that the current bank balance as per NAB statement dated 4th August 2016 stands at \$113280.41.

This figure does not include any payments to be made to MAAA or others and should only be used as a guide at this stage until a comprehensive detailed report is made available which will include all up to date payments and debits

Thank you for your patience

Mal Brunning

AWA Treasurer

Carried.

6. Correspondence.

IN. 6.1. Application for Display from Wanneroo and WAMASC.

6.2. Numerous Applications for membership and club affiliations.

- 6.3. Contact Us Queries (12).
- 6.4 Minutes of MAAA Executive Meeting - April/May.
- 6.5. From MWAM secretary re. Registration Labels on Large Models.
- 6.6. MAAA correspondence re. Incidents with "fly away models".
- 6.7. 2016/17 Letter of Confirmation for Insurance.
- 6.8. MAAA flyers re. Multi-rotor nationals and 2016 Model Flying Day.

OUT.

6.11. Various replies to club secretaries re. memberships, affiliations, MAAA cards, numbers etc.

6.12. Answer by Email/phone to all Contact Us Queries.

Moved. S. Brown.

Seconded. P. Baldrey.

Carried.

8. Matters Arising.

None.

9. General Business.

9.1. Purchase two laptop computers for use by the AWA Secretary and Treasurer, this is to include the software needed. Expenditure not to exceed \$2500.

This will enable seamless transfer of duties/information from one person to another in the case of changes to the Executive positions.

Moved. M. Tingey.

Seconded. S. Brown.

Carried.

9.2. Discussion on internet banking. Points discussed were a) Set up electronic funds transfer, b) Increase the signatories for AWA account to three Executive Committee members (President, Secretary and Treasurer) with any two signatories able to sign transactions.

This is proposed so as to be able to conduct AWA banking business if any one signatory is unavailable.

Moved. M. Tingey.

Seconded. S. Brown.

Carried.

9.3. Question from Greg Russel- Brown regarding the retention of hardcopy files.

Files are usually retained for a period of several years and then culled to keep the files to a manageable size. However Electronic copies are now kept in a designated AWA "drop box".

9.4. Question regarding the trophy. Is it insured?

It is covered by the MAAA Club Insurance, so whoever has possession of the trophy is covered for loss or damage.

The trophy is solid silver and a photo is to be taken to ensure a record is kept for insurance purposes.

The value of the trophy is between \$8-10,000.

Kevin Hooper is the custodian.

Meeting Closed at 9.20pm.

